

### HOT WORK SAFETY CHECKLIST

This Hot Work Safety Checklist is required for any Temporary operation involving open flames or producing heat and/or sparks. This includes; but is not limited to: brazing, cutting, grinding, soldering, torch-applied roofing and welding.

<b>Required Precautions Checklist:</b>	
1. <input type="checkbox"/>	Are Sprinkler heads Operational in the area of Hot Work?, Check that Fire Dept Connection is readily accessible, and extinguishers are in service and operable.
2. <input type="checkbox"/>	.Are Fire Protection and Alarm system in Service? YES or NO
<b>Action Taken By Fire Watch Personnel:</b>	
1. <input type="checkbox"/>	If Fire Watch detects <b>Smoke</b> or <b>Fire</b> Immediately call 911.
2. <input type="checkbox"/>	If able and fire is small Contain or Extinguish fire with Fire Extinguisher .
3. <input type="checkbox"/>	Activate nearest Pull Station to notify all workers and occupants of the building.
4. <input type="checkbox"/>	Have all workers report to nearest Meeting spot.
5. <input type="checkbox"/>	Location of Fire Extinguishers, and are they readily available. Does the Fire Watch personnel know use of PASS system (Pull Pin, Aim, Squeeze handle, Sweep at Base of Fire. If not explain to Fire Watch Personnel.
6. <input type="checkbox"/>	.There Shall be Continuous Fire Watch during Hot Work.
7. <input type="checkbox"/>	.Notify Dispatch (603-448-1212) and Lebanon Fire Department (603-448-8810) if Fire Alarm is placed Out of Service at any time.
8. <input type="checkbox"/>	Protect or shut down ducts and conveyors that might carry sparks to distant combustible material
<b>Notification of Occupants of Building:</b>	
1. <input type="checkbox"/>	Make Sure Fire Watch Knows the Location of Nearest Pull Station.
2. <input type="checkbox"/>	Does Supervisor have an accurate accountability of Workers/Occupants
<b>Emergency Contact Information:</b>	
1. <input type="checkbox"/>	SMOKE OR FIRE call 911.
2. <input type="checkbox"/>	Address is 51 North Park Street Lebanon, NH 03766
3. <input type="checkbox"/>	Lebanon Fire Department Contact Information is 603-448-8810 and Lebanon Dispatch (603-448-8810)
<b>Fire Watch/Hot Work Area Monitoring:</b>	
1. <input type="checkbox"/>	Fire watch will be provided during hot work operations and for an additional 120 minutes after Hot work has been completed for the day and including any break activities.
2. <input type="checkbox"/>	Make sure that all workers have a safe escape route from Hot Work Area
3. <input type="checkbox"/>	Fire watch personnel is trained in the use of equipment and sounding alarms.
4. <input type="checkbox"/>	Fire watch may be required in adjoining areas, above and below hot work activities.
5. <input type="checkbox"/>	Make sure any combustible material and area around Hot Work Operations are kept clean.
<b>Other Precautions Taken:</b>	
1. <input type="checkbox"/>	Welding Curtains in use
2. <input type="checkbox"/>	Proper Ventilation
3. <input type="checkbox"/>	Proper PPE Selection/Use

Employee Name \_\_\_\_\_ Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Supervisor Name \_\_\_\_\_ Supervisor Signature \_\_\_\_\_ Date \_\_\_\_\_